



## **Position Description**

**Job Title:** Youth & Young Adult Minister  
**Reports To:** Senior Pastor  
**Position Status:** Part-time Paid Position

### **Objective:**

To develop and provide a well-balanced program for the young adults and youth at Foster Chapel Baptist Church. Preparing our young adults and youth for discipleship through leadership, mentoring and biblical teaching on their level leading to transformed lives lived out in accordance with biblical truths.

### **QUALIFICATIONS:**

1. Profession of Faith in the atoning work of Jesus Christ, the Son of God, as LORD and Savior.
2. Ordained Minister living a life pleasing to the LORD.
3. Person of good reputation, a heart of service with the ability to keep confidences and foster unity in the body of Christ.
4. A passion for Christ, compassion for people, and a desire to assist with the maturation of young adults and youth in Christ.
5. Two or more years of experience working with young adults ages eighteen (18)- thirty-nine (39).
6. Two or more years of experience working with school aged youth (K-12).
7. Possess excellent leadership, communication, interpersonal, conflict management and computer skills
8. Associate, Bachelor, seminary, or advanced degree is preferred but not required.
9. Can successfully pass a criminal background check.

### **Responsibilities and Duties include:**

1. Effective development and implementation of youth ministries for school aged children (K-12).
2. Effective development and implementation of ministries for young adults ages eighteen (18)- thirty-nine (39).
3. Develop, promote, and coordinate a balanced program of activities and discipleship ministries for young adults and youth.
4. Development of policies, procedures and/or guidelines to assist with the consistent implementation of programs.
5. Train and involve young adults in new or established church ministries.

## *Foster Chapel Baptist Church*

6. Facilitate the planning of annual youth events such as Youth Week, Youth Revival, etc.
7. Involve young adults and youth in ministry and outreach initiatives.
8. Support youth in their school setting.
9. Report any suspicion of abuse to the Pastor and/or the Chair, of the Deacon's Ministry.
10. Coordinate events for young adults designed to foster unity in the body with an emphasis on spiritual growth and emotional empowerment.
11. Partner with other ministries of the church to accomplish programmatic goals.
12. Onsite presence at various young adult/youth events.

### **For Youth -Partner with Parents:**

1. Be available to parents to discuss issues related to their child with a focus on spiritual shepherding of the youth and parents.
2. Encourage and assist parents in becoming active with their children in youth-based ministries.

### **Promote Leadership:**

1. Enlist a balance of committed men and women to mentor young adults and youth.
2. Conduct leadership meetings/workshops with young adults and youth to help develop leadership skills.
3. Identify and promote leadership training opportunities on the local, state, or national levels for the young adults and youth.

### **Other Responsibilities:**

1. Prepare a yearly budget for the young adult and youth ministries.
2. Attend quarterly directors' meetings.
3. Assist deacons in hospital visitations if the patient is a young adult or youth.
4. Exhibit a personal and growing relationship with God and encourage others in their spiritual maturation.
5. Coordinate with the Pastor opportunities to preach the Word.
6. Perform other duties as assigned by the Pastor.