

Foster Chapel Baptist Church

Employment Application Form

Desired Position: _____

Name _____ Date _____

Last

First

Middle

Mailing Address _____

City _____ State _____ Zip _____

Permanent Address (if different) _____

City _____ State _____ Zip _____

Previous Address (if less than 3 years)

Mailing Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Availability: Full-Time _____ Part-Time _____ Date Available to start: _____

Have you ever applied for a position with our ministry before? Yes _____ No _____ If Yes, When?

Do you have any friends or relatives employed by our ministry? Yes _____ No _____ If Yes, share:

Name: _____ Position: _____ Relationship: _____

Name: _____ Position: _____ Relationship: _____

Are you a member of Foster Chapel Baptist Church? Yes ___ No ___ If Yes, how long? _____

If No, what church holds your membership? _____

Are you at least 18 years old? No ___ Yes ___ (If under 18, hire is subject to being of minimum legal age to work)

Do you have reliable means of transportation? Yes _____ No _____

EMPLOYMENT HISTORY

List below all present and past employment **starting with your most recent employer** for the last five years. Account for all periods of unemployment. You must complete this section even if attaching a resume.

COMPANY NAME _____

ADDRESS: _____

SUPERVISOR: _____ PHONE NUMBER: _____

EMPLOYMENT DATES: FROM _____ TO _____

JOB TITLE: _____

JOB DUTIES: _____

REASON FOR LEAVING _____

May we contact this employer for a reference? Yes _____ No _____

COMPANY NAME _____

ADDRESS: _____

SUPERVISOR: _____ PHONE NUMBER: _____

EMPLOYMENT DATES: FROM _____ TO _____

JOB TITLE: _____

JOB DUTIES: _____

REASON FOR LEAVING _____

May we contact this employer for a reference? Yes _____ No _____

COMPANY NAME _____

ADDRESS: _____

SUPERVISOR: _____ PHONE NUMBER: _____

EMPLOYMENT DATES: FROM _____ TO _____

JOB TITLE: _____

JOB DUTIES: _____

REASON FOR LEAVING _____

May we contact this employer for a reference? Yes _____ No _____

Use additional paper if needed

EDUCATION

Highest level of education completed: _____

High School: _____

Address _____

City _____ State _____ Zip _____

Did you Graduate? Yes: _____ No: _____ Year: _____

College/University: _____

Address: _____

City: _____ State: _____ Zip: _____

Did you graduate? Yes: _____ No: _____ Year: _____

Major: _____ Diploma: _____ Certificate: _____

Graduate School: _____

Address: _____

City: _____ State: _____ Zip: _____

Did you graduate? Yes: _____ No: _____ Year: _____

Vocational / Business School: _____

PROFESSIONAL REFERENCES

Name _____ Title: _____

Address _____

City _____ State _____ Zip: _____

Occupation _____ Phone number: _____ Years Acquainted _____

Name _____ Title: _____

Address _____

City _____ State _____ Zip: _____

Occupation _____ Phone number: _____ Years Acquainted _____

Name _____ Title: _____

Address _____

City _____ State _____ Zip: _____

Occupation _____ Phone number: _____ Years Acquainted _____

DISCLAIMER AND SIGNATURE

I understand that by signing this form, I consent to a background check and affirm that the statements I have provided are true and accurate to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in termination. Furthermore, I authorize the persons, organizations, and agents listed above to be contacted for the purpose of pre-employment screening.

Applicant's Signature

Date

Submit application along with resume to:

Foster Chapel Baptist Church

Attn: Personnel Committee

2101 Ault Road

Knoxville, TN 37914